



MEETING MINUTES

Project: Leominster Police Station Leominster, MA	Meeting Date: January 19, 2023
Time: 10:00 am	Meeting Location: Remote (Virtual)
Meeting: Police Station Building Committee #37	Report By: Alicia Monks
Attending: Mayor Dean Mazzarella, City of Leominster Wendy Wiiks, Mayor’s Office Chief Aaron Kennedy, Police Lt. Dan Proietti, Police Det. Sgt. James Marois, Police Patrick McCarty, Volunteer Greg Chapdelaine, City of Leominster	Claire Freda, Councilor Henry Frye Kelly Vallee, Police Kelley Gammell, Police Kevin Witzell, KBA Mark Luzaitis, CHA Alicia Monks, CHA
Absent: Brett Thompson, Police Officer Carlos Cintron, Police Jake Zelikman, CHA	Michelle Richards, Neighborhood Jim Whitney, Volunteer David Bascetta, KBA Amy Moro, KBA

Item

37-1 The Meeting was called to order.

37-2 Construction Update:

The exterior envelope work is making good progress. The brick work is completed, the paneling and windows in are progress with the goal of completion by the end of the calendar year. Installation of the exterior site walls is in underway. At the interior of the building, the drywall is at the finishing stage on the first and second floors. The drywall installation will start on the third floor in the next couple of weeks. Mechanical, electrical and plumbing work continues.

37-3 Proposed Change Orders

Change Order #8 was reviewed and includes the following PCOs:

28r (PR#15) Hallway Adjustments to Future Expansion	\$33,951.44
49 Added Access Panel in Lower Level	\$3,590.60
	\$37,542.04

Total for the above Proposed Change Order 8 is \$37,542.04

There was a MOTION to approve the above Change Order #8 by Kelley Gammell and SECONDED by Chief Kennedy.

Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Chief Kennedy, Lt. Dan Proietti, Det Sgt Marois, Patrick McCarty, Claire Freda, Greg Chapdelaine, Kelley Gammell, Kelly Valle and Henry Frye. All voted in favor.

APPROVED

37-4 Meeting Notes Approval

There was a MOTION to approve the Meeting Notes from the December 15, 2022 Building Committee Meeting by Clair Freda and SECONDED by Patrick McCarty.

Roll call vote in favor: Mayor Dean Mazzearella, Wendy Wiiks, Chief Kennedy, Lt. Dan Proietti, Det Sgt Marois, Patrick McCarty, Claire Freda, Greg Chapdelaine, Kelley Gammell, Kelly Valle and Henry Frye. All voted in favor.

37-5 Invoice Approval:

The following invoices were reviewed and recommended for approval:

- KBA Invoice #32: \$23,721.64
- G&R Construction Invoice #14: \$788,561.26
- CHA Invoice #24: \$18,000
- Yankee Testing Invoice: \$4,740
- RW Sullivan \$2,000

There was a MOTION to approve the above invoices as a group made by Patrick McCarty and SECONDED by Chief Kennedy.

Roll call vote in favor: Mayor Dean Mazzearella, Wendy Wiiks, Chief Kennedy, Lt. Dan Proietti, Det Sgt Marois, Patrick McCarty, Claire Freda, Greg Chapdelaine, Kelley Gammell, Kelly Valle and Henry Frye. All voted in favor.

37-7 A question was raised about police monument that had been discussed to be incorporated into the landscape of the new building. Chief Kennedy will follow up with the Police Association.

10/20: Officer Kochanski has been coordinating for the Retire Police Officer's Association for the memorial to be similar to the fire fighter's memorial.

11/17: The design team will coordinate with the Retired Police Officer's Association regarding a foundation for the memorial.

Next Meeting will be February 16, 2023 at 10:00 am

Adjourn
The meeting was adjourned.