



MEETING MINUTES

Project: Leominster Police Station Leominster, MA	Meeting Date: September 15, 2022
Time: 10:00 am	Meeting Location: Remote (Virtual)
Meeting: Police Station Building Committee #33	Report By: Alicia Monks
Attending: Mayor Dean Mazzarella, City of Leominster Wendy Wiiks, Mayor’s Office Greg Chapdelaine, City of Leominster Chief Aaron Kennedy, Police Lt. Dan Proietti, Police Det. Sgt. James Marois, Police Patrick McCarty, Volunteer Claire Freda, Councilor	Michelle Richards, Neighborhood Kelly Vallee, Police Kelley Gammell, Police Kevin Witzell, KBA Mark Luzaitis, CHA Jake Zelikman, CHA Alicia Monks, CHA
Absent: Officer Carlos Cintron, Police Brett Thompson, Police David Bascetta, KBA	Amy Moro, KBA Jim Whitney, Volunteer Henry Frye

Item	
33-1	The Meeting was called to order.
33-2	<p>Construction Update:</p> <p>The treads for Stairs 1 and 2 will be poured September 22. The exterior waterproofing is underway both at the walls and around the windows. Preparations for the brick has started. Installation of the bricks will be starting along Central Street and will be visible within a week or so. The main roofs are completed while the details at the perimeter are finishing up. Drywall installation is anticipated to start the week of September 19 at the first floor while mechanical, electrical and plumbing rough-in work is ongoing on the other floors.</p>
33-3	<p>Proposed Change Orders</p> <p>There were no changes orders to review this month.</p>
33-4	<p>Meeting Notes Approval:</p> <p>There was a MOTION to approve the Meeting Notes from the August 18, 2022 Building Committee Meeting by Claire Freda and SECONDED by Chief Kennedy.</p> <p>Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Det. Sgt. Marois, Patrick McCarty, Claire Freda, Michelle Richards, Kelly Vallee and Kelley Gammell. All voted in favor.</p>
33-5	<p>Invoice Approval:</p> <p>The following invoices were reviewed and recommended for approval:</p> <ul style="list-style-type: none"> ▪ KBA Invoice #28: \$32,618 ▪ G&R Construction Invoice #10: \$1,191,798.28 ▪ CHA Invoice #20: \$18,000 ▪ Yankee Testing Invoice: \$5,585

APPROVED

There was a MOTION to approve the above invoices as a group made by Chief Kennedy and SECONDED by Lt Proietti.

Roll call vote in favor: Mayor Dean Mazarella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Det. Sgt. Marois, Patrick McCarty, Claire Freda, Michelle Richards, Kelly Vallee and Kelley Gammell. All voted in favor.

33-6 A couple dates will be emailed out for opportunities for the Building Committee to visit the site if interested. These dates will be for mid-October.

32-7 A question was raised about police monument that had been discussed to be incorporated into the landscape of the new building. Chief Kennedy will follow up with the Police Association.

Chief

Next Meeting will be October 20, 2022 at 10:00 am

Adjourn
The meeting was adjourned.