



MEETING MINUTES

Project: Leominster Police Station Leominster, MA	Meeting Date: August 18, 2022
Time: 10:00 am	Meeting Location: Remote (Virtual)
Meeting: Police Station Building Committee #32	Report By: Alicia Monks
Attending: Mayor Dean Mazzarella, City of Leominster Wendy Wiiks, Mayor’s Office Greg Chapdelaine, City of Leominster Chief Aaron Kennedy, Police Lt. Dan Proietti, Police Patrick McCarty, Volunteer Claire Freda, Councilor Michelle Richards, Neighborhood	Kelly Vallee, Police Jim Whitney, Volunteer Henry Frye Kevin Witzell, KBA David Bascetta, KBA Mark Luzaitis, CHA Jake Zelikman, CHA Alicia Monks, CHA
Absent: Det. Sgt. James Marois, Police Officer Carlos Cintron, Police Brett Thompson, Police	Kelley Gammell, Police Amy Moro, KBA

Item																
32-1 The Meeting was called to order.																
32-2 Construction Update: The concrete block work will be completed this week on site. Installation of the exterior waterproofing is ongoing which will allow the masons to transition to the brickwork by mid-September. Installation of the roof has started and will take several weeks to complete the various levels of the roof. Interior rough wall framing is wrapping up. The rough installation of the mechanical, electrical and plumbing systems is ongoing on all three floors.																
32-3 Proposed Change Orders Change Order #4 was reviewed and includes the following PCOs:																
<table border="0" style="width: 100%;"> <tr> <td style="width: 10%;">22b</td> <td style="width: 15%;">7/19/2022</td> <td style="width: 50%;">PR #12 - Remove Steel Relieving Angle</td> <td style="width: 15%; text-align: right;">\$3,203.55</td> </tr> <tr> <td>25r</td> <td>6/17/2022</td> <td>RFI #116a - Plug Existing Sewer Lines</td> <td style="text-align: right;">\$7,808.12</td> </tr> <tr> <td>29</td> <td>8/4/2022</td> <td>Tile Credit</td> <td style="text-align: right;">-\$3,051.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right; border-top: 1px solid black;">\$7,960.67</td> </tr> </table>	22b	7/19/2022	PR #12 - Remove Steel Relieving Angle	\$3,203.55	25r	6/17/2022	RFI #116a - Plug Existing Sewer Lines	\$7,808.12	29	8/4/2022	Tile Credit	-\$3,051.00				\$7,960.67
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Total for the above Proposed Change Order 4 is \$7,960.67																
There was a MOTION to approve the above Change Order #4 by Patrick McCarty and SECONDED by Claire Freda.																

APPROVED

<p>Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Patrick McCarty, Claire Freda, Michelle Richards, Kelly Vallee, Henry Frye and Jim Whitney. All voted in favor.</p> <p>32-4 Bids for the security system for the building were solicited and the low bid came in at \$629,995 submitted by Galaxy Integrated Technologies, which was lower than the budgeted amount. Greg Chapdelaine will issue a letter of intent to Galaxy in the short term until a contract can be finalized.</p> <p>There was a MOTION to approve the proposal from Galaxy Integrated Technologies for \$629,995 made by Claire Freda and SECONDED by Chief Kennedy.</p> <p>Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Patrick McCarty, Claire Freda, Michelle Richards, Kelly Vallee, Henry Frye and Jim Whitney. All voted in favor.</p>	
<p>32-5 Meeting Notes Approval:</p> <p>There was a MOTION to approve the Meeting Notes from the July 21, 2022 Building Committee Meeting by Chief Kennedy and SECONDED by Patrick McCarty.</p> <p>Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Patrick McCarty, Claire Freda, Michelle Richards, Kelly Vallee, Henry Frye and Jim Whitney. All voted in favor.</p>	
<p>32-6 Invoice Approval:</p> <p>The following invoices were reviewed and recommended for approval:</p> <ul style="list-style-type: none"> ▪ KBA Invoice #27: \$32,618 ▪ G&R Construction Invoice #9: \$1,306,681.82 ▪ CHA Invoice #19: \$18,000 ▪ Yankee Testing Invoice: \$7,550 <p>There was a MOTION to approve the above invoices as a group made by Chief Kennedy and SECONDED by Michelle Richards.</p> <p>Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Patrick McCarty, Claire Freda, Michelle Richards, Kelly Vallee, Henry Frye and Jim Whitney. All voted in favor.</p>	
<p>32-7 A question was raised about police monument that had been discussed to be incorporated into the landscape of the new building. Chief Kennedy will follow up with the Police Association.</p>	Chief
<p>32-8 The neighbors have expressed concerns about an increase in rodents and construction vehicles parked on sidewalks. G&R Construction has been baiting for rodents but the increase is likely due to the utility work being performed in the street. G&R has also reviewed appropriate parking protocols with their workers.</p>	
<p>Next Meeting will be September 15, 2022 at 10:00 am</p>	
<p>Adjourn The meeting was adjourned.</p>	