



MEETING MINUTES

<b>Project:</b> Leominster Police Station Leominster, MA	<b>Meeting Date:</b> July 21, 2022
<b>Time:</b> 10:00 am	<b>Meeting Location:</b> Remote (Virtual)
<b>Meeting:</b> Police Station Building Committee #31	<b>Report By:</b> Alicia Monks
<b>Attending:</b> Mayor Dean Mazzarella, City of Leominster Wendy Wiiks, Mayor’s Office Greg Chapdelaine, City of Leominster Chief Aaron Kennedy, Police Lt. Dan Proietti, Police Det. Sgt. James Marois, Police Patrick McCarty, Volunteer Claire Freda, Councilor	Kelley Gammell, Police Kelly Vallee, Police Jim Whitney, Volunteer David Bascetta, KBA Mark Luzaitis, CHA Alicia Monks, CHA
<b>Absent:</b> Michelle Richards, Neighborhood Officer Carlos Cintron, Police Brett Thompson, Police	Henry Frye Kevin Witzell, KBA Christina Oppen, CHA Amy Moro, KBA

Item	Action																
31-1 The Meeting was called to order.																	
31-2 Construction Update:  The concrete block work at the stair wells and detention are nearly completed. Framing of the interior wall and rough installation of the mechanical, electrical and plumbing systems are well underway. One set of stairs has been installed which will facilitate movement within the building for the workers. Utility connections to the street are ongoing.																	
31-3 Proposed Change Orders  Change Order #3 was reviewed and included the previously approved PCOs: <table border="0" style="width: 100%;"> <tr> <td style="width: 5%;">16</td> <td style="width: 15%;">5/9/2022</td> <td style="width: 60%;">Transformer Oil Containment Pad</td> <td style="width: 15%; text-align: right;">\$6,886.51</td> </tr> <tr> <td>22</td> <td>6/15/2022</td> <td>PR #12 - Enclosure of Storage Room 004</td> <td style="text-align: right;">\$32,742.98</td> </tr> <tr> <td>26</td> <td>6/20/2022</td> <td>RFI #127 - Detention Grill Model</td> <td style="text-align: right;"><u>\$5,683.22</u></td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">\$45,312.71</td> </tr> </table> Total for the above Proposed Change Orders is \$45,312.71  There was a MOTION to approve the above Change Order #3 by Claire Freda and SECONDED by Chief Kennedy.  Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Set. Sgt Marois, Patrick McCarty, Claire Freda, Kelley Gammell, Kelly Vallee and Jim Whitney. All voted in favor.	16	5/9/2022	Transformer Oil Containment Pad	\$6,886.51	22	6/15/2022	PR #12 - Enclosure of Storage Room 004	\$32,742.98	26	6/20/2022	RFI #127 - Detention Grill Model	<u>\$5,683.22</u>				\$45,312.71	
16	5/9/2022	Transformer Oil Containment Pad	\$6,886.51														
22	6/15/2022	PR #12 - Enclosure of Storage Room 004	\$32,742.98														
26	6/20/2022	RFI #127 - Detention Grill Model	<u>\$5,683.22</u>														
			\$45,312.71														

APPROVED

31-4 Meeting Notes Approval:

There was a MOTION to approve the Meeting Notes from the June 16, 2022 Building Committee Meeting by Chief Kennedy and SECONDED by Kelley Gammell.

Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Set. Sgt Marois, Patrick McCarty, Claire Freda, Kelley Gammell, Kelly Vallee and Jim Whitney. All voted in favor.

31-5 Invoice Approval:

The following invoices were reviewed and recommended for approval:

- KBA Invoice #26 - \$32,618
- G&R Construction Invoice #8 -\$1,714,984.38
- CHA Invoice #18 - \$18,000
- Yankee Testing Invoice - \$10,895

There was a MOTION to approve the above invoices as a group made by Mayor Mazzarella and SECONDED by Chief Kennedy.

Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Set. Sgt Marois, Patrick McCarty, Claire Freda, Kelley Gammell, Kelly Vallee and Jim Whitney. All voted in favor.

Next Meeting will be August 18, 2022 at 10:00 am

Adjourn  
The meeting was adjourned.