



MEETING MINUTES

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| <b>Project:</b> Leominster Police Station<br>Leominster, MA   | <b>Meeting Date:</b> June 16, 2022  |
| <b>Time:</b> 10:00 am   | <b>Meeting Location:</b> Remote (Virtual)   |
| <b>Meeting:</b> Police Station Building Committee #30   | <b>Report By:</b> Alicia Monks  |
| <b>Attending:</b> Mayor Dean Mazzarella, City of Leominster<br>Wendy Wiiks, Mayor’s Office<br>Greg Chapdelaine, City of Leominster<br>Chief Aaron Kennedy, Police<br>Lt. Dan Proietti, Police<br>Patrick McCarty, Volunteer<br>Claire Freda, Councilor<br>Michelle Richards, Neighborhood | Kelley Gammell, Police<br>Kelly Vallee, Police<br>Henry Frye<br>Kevin Witzell, KBA<br>David Bascetta, KBA<br>Mark Luzaitis, CHA<br>Jacob Zelikman, CHA<br>Alicia Monks, CHA |
| <b>Absent:</b> Det. Sgt. James Marois, Police<br>Officer Carlos Cintron, Police<br>Brett Thompson, Police   | Jim Whitney, Volunteer<br>Christina Oppen, CHA<br>Amy Moro, KBA   |

| Item   | Action      |
|--|-------------|
| 30-1 The Meeting was called to order.  |             |
| 30-2 Construction Update:<br><br>The concrete at the first floor, second floor and sally port are all poured. The third floor will be poured within the next two weeks. Installation of the concrete blocks has started at the detention area perimeter walls. Metal wall framing has also started at the perimeter and first floor of the building. Framing and concrete block installation will be ongoing for the next couple of weeks. |             |
| 30-3 Proposed Change Orders<br><br>Change Order #2 was reviewed and included the previously approved PCOs:   |             |
| 4 1/26/2022 PR #4 Roof Drain Changes   | -\$3,686.34 |
| 9 3/2/2022 Security Back Boxes   | \$1,918.37  |
| 11 5/6/2022 Changes to Site Railings   | -\$5,572.02 |
| 17 4/25/2022 Aluminum Planter Increase Sizes   | \$8,796.86  |
| 18 5/6/2022 Wardrobe Locker Changes  | \$13,044.04 |
| 19 5/6/2022 Exit Sign Changes  | \$1,181.80  |
| 20 5/76/22 Tree Removal and Regrade at Fence Line  | \$5,209.46  |
|  | \$20,892.17 |
| Total for the above Proposed Change Orders is \$20,892.17  |             |
| There was a MOTION to approve the above Change Order #2 by Greg Chapdelaine and SECONDED by Patrick McCarty.   |             |

APPROVED

Roll call vote in favor: Mayor Dean Mazzearella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Patrick McCarty, Claire Freda, Michelle Richards, Kelley Gammell, Henry Frye and Kelly Vallee. All voted in favor.

30-4 Meeting Notes Approval:

There was a MOTION to approve the Meeting Notes from the May 19, 2022 Building Committee Meeting by Patrick McCarty and SECONDED by Claire Freda.

Roll call vote in favor: Mayor Dean Mazzearella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Patrick McCarty, Claire Freda, Michelle Richards, Kelley Gammell, Henry Frye and Kelly Vallee. All voted in favor.

30-5 Invoice Approval:

The following invoices were reviewed and recommended for approval:

- KBA Invoice #24 - \$32,618
- G&R Construction Invoice #7 -\$1,347,024
- CHA Invoice #16 - \$18,000
- Yankee Testing Invoice - \$6,855

There was a MOTION to approve the above invoices as a group made by Patrick McCarty and SECONDED by Kelley Gammell.

Roll call vote in favor: Mayor Dean Mazzearella, Wendy Wiiks, Greg Chapdelaine, Chief Kennedy, Lt. Dan Proietti, Patrick McCarty, Claire Freda, Michelle Richards, Kelley Gammell, Henry Frye and Kelly Vallee. All voted in favor.

Next Meeting will be July 21, 2022 at 10:00 am

Adjourn  
The meeting was adjourned.