



MEETING MINUTES

Project: Leominster Police Station Leominster, MA	Meeting Date: April 21, 2022
Time: 10:00 am	Meeting Location: Remote (Virtual)
Meeting: Police Station Building Committee #28	Report By: Alicia Monks
Attending: Mayor Dean Mazzarella, City of Leominster Patrick McCarty, Volunteer Lt. Dan Proietti, Police Claire Freda, Councilor Wendy Wiiks, Mayor’s Office Michelle Richards, Neighborhood	Greg Chapdelaine, City of Leominster Kelly Vallee, Police Christina Opper, CHA Kevin Witzell, KBA Mark Luzaitis, CHA Alicia Monks, CHA
Absent: Chief Aaron Kennedy, Police Det. Sgt. James Marois, Police Officer Carlos Cintron, Police Kelley Gammell, Police Brett Thompson, Police	Jim Whitney, Volunteer Henry Frye David Bascetta, KBA Amy Moro, KBA

Item	Action
28-1 The Meeting was called to order.	
28-2 Construction Update: The steel work is nearly completed. The contractor will be spending the next couple week “detailing” the steel. Site work is ongoing as the steel work allows. Once the steel work is completed, the building will be accessible to more construction workers.	
28-3 Proposed Change Orders The following proposed change order were reviewed and recommended for approval: 12R – Stair Beam Pockets \$3,787.00 13 – Window Opening Changes \$3,349.85 14 – Deleted Drug Drop Box (\$2,704.20) Total for the above Proposed Change Orders is \$4,432.65 There was a MOTION to approve the above proposed change orders as a group made by Mayor Mazzarella and SECONDED by Patrick McCarty. Roll call vote in favor: Mayor Dean Mazzarella, Lt. Dan Proietti, Claire Freda, Wendy Wiiks, Michelle Richards, Greg Chapdelaine, and Kelly Vallee. All voted in favor.	
28-4 Meeting Notes Approval: There was a MOTION to approve the Meeting Notes from the March 17, 2022 Building Committee Meeting by Claire Freda and SECONDED by Patrick McCarty.	

APPROVED

Roll call vote in favor: Mayor Dean Mazzearella, Lt. Dan Proietti, Claire Freda, Wendy Wiiks, Michelle Richards, Greg Chapdelaine, and Kelly Vallee. All voted in favor.

28-5 Invoice Approval:

The following invoices were reviewed and recommended for approval:

- KBA Invoice #23 for \$32,618
- G&R Construction Invoice #5 for \$2,735,552.55
- CHA Invoice #15 for \$18,000
- Yankee Testing Invoice #29372 for \$6,625

There was a MOTION to approve the above invoices as a group made by Patrick McCarty and SECONDED by Wendy Wiiks.

Roll call vote in favor: Mayor Dean Mazzearella, Lt. Dan Proietti, Claire Freda, Wendy Wiiks, Michelle Richards, Greg Chapdelaine, and Kelly Vallee. All voted in favor.

28-6 The Topping Off ceremony will be Monday April 25, 2022 at 1 pm.

28-7 Next Meeting will be May 19, 2022 at 10:00 am

28-8 Adjourn
The meeting was adjourned.