



MEETING MINUTES

<b>Project:</b> Leominster Police Station Leominster, MA	<b>Meeting Date:</b> January 20, 2022
<b>Time:</b> 10:00 am	<b>Meeting Location:</b> Remote (Virtual)
<b>Meeting:</b> Police Station Building Committee #25	<b>Report By:</b> Alicia Monks
<b>Attending:</b> Mayor Dean Mazzarella, City of Leominster Chief Aaron Kennedy, Police Claire Freda, Councilor Patrick McCarty, Volunteer Wendy Wiiks, Mayor’s Office Kelley Gammell, Police	Det. Sgt. James Marois, Police Kelly Vallee, Police Michelle Richards, Neighborhood Steve Brown, CHA Alicia Monks, CHA Kevin Witzell, KBA
<b>Absent:</b> Officer Carlos Cintron, Police Jim Whitney, Volunteer Brett Thompson, Police Lt. Dan Proietti, Police	Greg Chapdelaine, City of Leominster Henry Frye Amy Moro, KBA David Bascetta, KBA Mark Luzaitis, CHA

Item	Action
25-1 The Meeting was called to order.	
25-2 Construction Update:  The work on the foundations is progressing well. The contractor is following the winter weather protocols well. The blankets are removed from the ground to expose the day’s work and then replaced at the end of the day. The footings have been completed the entire length along Central Street. The foundation walls are following behind. The foundations are expected to take and four or five weeks. Steel is anticipated to start April 1.  The winter weather that has been experience has been within the realm of normal and reasonably anticipated and therefore the schedule impacts have been minimal if any. G&R Construction has been making good progress.	
25-3 Meeting Notes Approval:  There was a MOTION to approve the Meeting Notes from the December 9, 2021 Committee Meeting by Patrick McCarty and SECONDED by Chief Kennedy.  Roll call vote in favor: Mayor Dean Mazzarella, Chief Kennedy, Claire Freda, Patrick McCarty, Wendy Wiiks, Kelley Gammell, Sgt. James Marois, Kelly Vallee and Michele Richards. All in favor.	
25-4 Invoice Approval:  There was a MOTION to approve he KBA Invoice #20 for \$32,618, G&R Construction Invoice #2 for \$656,451.90, CHA Invoice #11 for \$10,000, and Yankee Testing Invoice #29140 for \$2,675 by Patrick McCarthy, and SECONDED by Chief Kennedy.	

APPROVED

	Roll call vote in favor: Mayor Dean Mazarella, Chief Kennedy, Claire Freda, Patrick McCarty, Wendy Wiiks, Kelley Gammell, Sgt. James Marois, Kelly Vallee and Michele Richards. All in favor.	
25-5	Claire asked that the Communication Sub-Committee (Claire, Wendy, Kelly Gammel, Christina Opper and Alicia) meet to review how to share the construction progress with the City. Alicia will coordinate.	Alicia
25-6	Next Meeting will be February 17, 2022 at 10:00 am	
25-7	Adjourn The meeting was adjourned.	