



MEETING MINUTES

Project: Leominster Police Station Leominster, MA	Meeting Date: October 21, 2021
Time: 10:00 am	Meeting Location: Remote (Virtual)
Meeting: Police Station Building Committee #23	Report By: Alicia Monks
Attending: Mayor Dean Mazzarella, City of Leominster Wendy Wiiks, Mayor’s Office Greg Chapdelaine, City of Leominster Kelley Gammell, Police Officer Carlos Cintron, Police Sgt. James Marois, Police Brett Thompson, Police Kelly Vallee, Police Sgt. Dan Proietti, Police Lt. Mark Amico, Police Henry Frye Michelle Richards, Neighborhood	Mike McNulty, CHA Alyssa Chatani, CHA Mark Luzaitis, CHA Steve Brown, CHA Alicia Monks, CHA Kevin Witzell, KBA Amy Moro, KBA David Bascett, KBA
Absent: Chief Aaron Kennedy, Police Claire Freda, Councillor Patrick McCarty, Volunteer Jim Whitney, Volunteer	

Item		Action
23-1	The Meeting was called to order.	
23-2	<p>OPM Update:</p> <p>The formal Notice of Award has been sent to G&R Construction. The contract between G&R and the City is still in process and will be ready to send to G&R soon. Once the contract is fully signed, a formal Notice to Proceed will be issued.</p>	
23-3	<p>Design Update:</p> <p>No update. David Bascett from KBA was introduced, he will be the representative assigned to the project during construction.</p>	
23-4	<p>Meeting Notes Approval:</p> <p>There was a MOTION to approve both the Meeting Notes from the September 16, 2021 Building Committee Meeting by Mayor Mazzarella, SECONDED by Kelly Gammel. Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Greg Chapdelaine, Kelley Gammell, Officer Carlos Cintron, Sgt. James Marois, Brett Thompson, Kelly Vallee, Sgt. Dan Proietti, Lt. Mark Amico, Henry Frye, and Michelle Richards. All in favor.</p>	

APPROVED

23-5 Invoice Approval:

There was a MOTION to approve both the Daedalus/CHA invoice #10 for \$15,000 and KBA invoice #17 for \$2,812.50 by Mayor Mazzarella, SECONDED by Michelle Richards. Roll call vote in favor: Mayor Dean Mazzarella, Wendy Wiiks, Greg Chapdelaine, Kelley Gammell, Officer Carlos Cintron, Sgt. James Marois, Brett Thompson, Kelly Vallee, Sgt. Dan Proietti, Lt. Mark Amico, Henry Frye, and Michelle Richards. All in favor.

23-6 Next Meeting will be November 18, 2021 at 3:00 pm
The full schedule of meeting dates will be sent out to the Committee.

23-7 Adjourn
The was a MOTION to adjourn by Mayor Mazzarella and Seconded by Greg Chapdelaine. All in favor.
