



Daedalus Projects
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MEETING MINUTES

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| Project: Leominster Police Station Leominster, MA | Meeting Date: June 15, 2021 |
| Time: 10:30 AM | Meeting Location: Remote (Virtual) |
| Meeting: Police Station Building Committee #20 | Report By: Mike McNulty |
| Attending: Mayor Dean Mazzarella, City of Leominster Claire Freda, Councillor Patrick McCarty, Volunteer Lt. Mark Amico, Police Sgt. Dan Proietti, Police Jim Whitney, Volunteer Kelley Gammell, Police Carlos Cintron, Police Sgt. James Marois, Police Brett Thompson, Police Michelle Richards, Neighborhood Kelly Vallee, Police Greg Chapdelaine, City of Leominster | Chief Aaron Kennedy, Police Wendy Wiiks, Mayor's Office Mike McNulty, DPI Christina Opper, DPI Lance Green, KBA Amy Moro, KBA Kevin Witzell, KBA Todd Costa, KBA Seunghwan Lee, KBA Katrina Hay, KBA David McKinley, KBA |

Absent:

| Item | Action |
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| 14-1 The Meeting was called to order. | |
| 14-2 OPM Update: <ul style="list-style-type: none"> • Interim meeting called to address plan review comments (see Design update). • General updates given; anticipated bidding schedule 7/22 thru 8/19 (FSBs) and 9/2 (GCs) | |
| 14-3 Design Update: <ul style="list-style-type: none"> • KBA gave a presentation to review draft responses to planning board comments 1, 2, and 3A thru 3N dated 6/7/21. Suggested changes to plans as set forth below accepted by unanimous vote and will be incorporated into the bid set. <ul style="list-style-type: none"> ○ PLANNING BOARD SUGGESTED MOVING DUMPSTER LOCATION <ul style="list-style-type: none"> ▪ DUMPSTER RELOCATED CLOSER TO BUILDING ○ P.B. REQUESTED POLICE DEPARTMENT REPRESENTATIVE BE PRESENT FOR NEXT P.B. MEETING <ul style="list-style-type: none"> ▪ PD RESPRESTATIVE WILL ATTEND ○ REQUEST A & B <ul style="list-style-type: none"> ▪ KBA CHANGED PARKING LAYOUT TO ANGLED ▪ REDUCED DRIVE WIDTH, INCREASED BUFFER BETWEEN PROPERTY TO PAVEMENT. ▪ EXISTING TREES ARE TO BE PRESERVED ○ REQUEST C <ul style="list-style-type: none"> ▪ LIGHTPOLE HEIGHTS HAVE NOT CHANGED. MOVED INWARD FROM PROPERTY LINE ○ REQUEST D <ul style="list-style-type: none"> ▪ TREES PRESERVED AND PARKING ADJUSTED | |

APPROVED

- REQUEST E
- REQUEST F
 - PLANTS ADDED TO BUFFER
- REQUEST G
 - NO REGULATION IN THE PLANNING CODE GOVERNING THIS. NO ADJUSTMENT MADE
- REQUEST H
 - "NON-POROUS" FENCE REQUESTED. SOUND AND SIGHT BARRIER. ACHIEVED BY COMBINATION OF ITEMS
- REQUEST I
 - TRANSFORMER NOISE CONFORMS
- REQUEST J
 - GENERATOR TESTING OCCURS DURING TYPICAL WORKING HOURS
- REQUEST K
 - TRANSFORMER PROVIDED AND INSTALLED BY REGIONAL ELECTRIC COMPANY. NOT GOVERNED BY KBA.
- REQUEST L
 - EXISTING MAPLES TO BE PRESERVED
- REQUEST M
 - STUDY NO LONGER REQUIRED
- REQUEST N
 - DUMPSTER LOCATION ADJUSTED

14-4 New Business:

- No new items

14-5 A MOTION to adjourn was made by Claire Freda, **SECONDED** by Mayor Mazzarella, all were in favor.

14-6 Next Meeting: TBD

DRAFT