



Daedalus Projects
 1 Faneuil Hall Marketplace,
 South Market Bldg Suite 4195
 Boston, MA 02109
 617-451-2717 / phone
 617-451-2679 / fax

MEETING MINUTES

Project: Leominster Police Station Leominster, MA	Meeting Date: April 29, 2021
Time: 10:00 AM	Meeting Location: Remote (Virtual)
Meeting: Police Station Building Committee #18	Report By: Mike McNulty
Attending: Mayor Dean Mazzarella, City of Leominster Claire Freda, Councillor Patrick McCarty, Volunteer Lt. Mark Amico, Police Sgt. Dan Proietti, Police Jim Whitney, Volunteer Kelley Gammell, Police Carlos Cintron, Police Sgt. James Marois, Police Brett Thompson, Police Michelle Richards, Neighborhood Kelly Vallee, Police Greg Chapdelaine, City of Leominster	Chief Aaron Kennedy, Police Wendy Wiiks, Mayor's Office Mike McNulty, DPI Christina Opper, DPI Lance Green, KBA Amy Moro, KBA Kevin Witzell, KBA Todd Costa, KBA Seunghwan Lee, KBA Katrina Hay, KBA David McKinley, KBA

Absent:

Item	Action
14-1 The Meeting was called to order.	
14-2 OPM Update: <ul style="list-style-type: none"> • DPI/CHA presented the OPM report and reviewed the overall schedule. DPI/CHA noted that the prequalification subcommittee has met and begun coordinating requirements and submissions. • Approval of the 2/18/2020 Meeting Minutes <ul style="list-style-type: none"> ○ MOTION TO APPROVE MEETING MINUTES AS WRITTEN 2/18/2020 by Claire Freda SECONDED BY Patrick McCarty, all in favor. 	
14-3 Design Update: <ul style="list-style-type: none"> • KBA gave an overview of the 75% set and the upcoming design schedule • KBA reviewed the draft traffic plan. • KBA went through the site plan. Moved into front design elements and planting concepts. • Design Working Group finishes meeting follow-up scheduled for 5/13 in KBA's Foxborough office with a virtual option. 	
14-4 New Business: <ul style="list-style-type: none"> • Motion to approve KBA invoices 20002.00-10, 20002.00-11 and 20002.00-12 - by Patrick McCarty, Seconded -Chief Kennedy, a roll call vote was taken and all were in favor. • Motion to approve DPI/CHA invoices 39084-2011, 39084-02, 39084-03, and 39084-04 - by Claire Freda, Seconded -Patrick McCarty, a roll call vote was taken and all were in favor. 	

APPROVED



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14-5 A MOTION to adjourn was made by Claire Freda, SECONDED by Patrick McCarty, all were in favor.

14-6 Next Meeting: TBD
